

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

September 24, 2019

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro  
Charles Pallas  
Matthew Vaccaro  
Edmond Monti

Members Absent: James Campbell

Also Present: Dr. Jonathan Ponds, Superintendent/Principal  
Laurel Spadavecchia, Business Administrator/Board Secretary  
Jillian Freda, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Minutes of September 10, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

1. Thank you letter from Lee Ten-Hoeve for the Board of Education's generosity in the purchase of the Traveling Art Exhibit – Attachment 1.2

Motion: Charles Pallas

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent's Report

Dr. Ponds announced that the Robert L. Craig school experienced a well-attended Back To School Night. The staff has been working hard to get ready for a new school year and are excited about student growth.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Submission of HIB Cases – August 2019

Investigations

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Confirmed Cases

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- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for September 2019 Batch 53 for a total of \$1204.00 – Attachment 2.1

2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for September 2019 Batch 54 for a total of \$135,659.72 –Attachment 2.2
3. Resolved to approve the revised Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for September 2019 Batch 52 for a total of \$161,326.36 – Attachment 2.3
4. Resolved to approve the Check Register for the month of September 2019 for \$161,326.36 - Attachment 2.4
5. Resolved to approve the Payroll Check Register for September 15, 2019 for \$94,070.18 – Attachment 2.5
6. Resolved to accept the Treasurers Report July 2019–Attachment 2.6
7. Resolved to approve the Monthly Transfer Report for July 2019 – Attachment 2.7
8. Resolved to accept the Report of the Secretary of the Moonachie Board of Education for July 2019 – Attachment 2.8
9. Resolved to approve an additional scheduled bus within the transportation contract between the Moonachie Board of Education and the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the school year 2019-2020.
10. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for September 2019 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
11. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for September 2019 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
12. Resolved to approve the Special Education Tuition Contract Agreement for County Special Services Districts between the Moonachie Board of Education and Bergen County Special Services Board of Education for the 2019-2020 school year – Attachment 2.12
13. Resolved to approve the Special Education Tuition Contract Agreements between the Moonachie Board of Education and South Bergen Jointure Commission Board of Education for the 2019-2020 school year – Attachment 2.13

14. Resolved to approve the Moonachie Board of Education to continue to participate as a member of the Hunterdon County Educational Services Commission for the purchase of goods and services for the 2019-2020 school year.
15. Resolved to approve the Moonachie Board of Education to participate as a member of the New Jersey Cooperative Purchasing Alliance for the purchase of goods and services for the 2019-2020 school year.
16. Resolved to approve check number #235 as a replacement to lock check #220 to Brian DeSantis in the amount of \$1451.65 from the Summer Savings account.
17. Resolved to charge the following amounts to the 2019-2020 Preschool Education Aid (PEA) grant:

Employee	Position	Salary
Kathleen Reilly 20-218-100-101	Teacher	\$93,815
Allison Cuccarese 20-218-100-101	Teacher	\$52,640
Jaime Migliorino 20-218-100-106	Aide	\$20,600
Lauren Barnaba 20-218-100-106	Aide	\$17,380
Kathleen Kinsella 20-218-200-176	(.5)Master Teacher	\$55,075
Employee Benefits 20-218-200-200		\$87,289
Transportation 20-218-200-511		\$25,000
Supplies & Materials 20-218-100-600		\$6,653
Total PEA Allocation		\$358,452

3. Policy

Motion: Charles Pallas

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff 2019-2020 School Year – Attachment 3.1

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to Allison Stanisci for Home Instruction at an hourly rate of \$44.30 for ten hours per week for the 2019-2020 school year.

2. Resolved to approve Alyssa Spitaleri as the district Homeless Liaison and Register as part of her annual salary for the 2019-2020 school year.
3. Resolved to approve Danielle Carrione to transfer from Fourth Grade Teacher to Basic Skills Intervention Teacher/ Library Media Specialist at her existing annual salary of \$77,355 step MA30/9 for the 2019-2020 school year, effective following the hiring of her replacement.
4. Resolved to approve the job posting for Teacher for the 2019-2020 school year – Attachment 4.4
5. Resolved to approve Linda Esposito as a Part-Time Aide at hourly rate of \$11.64 for the 2019-2020 school year pending outcome of the Criminal History Background Screening.
6. Resolved to approve James Knipper as School Safety Specialist for the 2019-2020 school year.

5. Curriculum

Motion: Charles Pallas  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the District Professional Development Plan Statement of Assurance for the 2019-2020 school year – Attachment 5.1
2. Resolved to recognize the first week in October, the 7th – 11th, as the 2019 WEEK OF RESPECT in connection with the Harassment, Intimidation, and Bullying State Legislation.
3. Resolved that the Moonachie School District observe School Violence Awareness Week, October 21 – 25, 2019 in accordance with annual obligations as defined by the NJ State Department of Education.
4. Resolved to approve the 2019-2020 Moonachie School District Nursing Services Plan – Attachment 5.4

6. Facilities

1. Resolved to approve the Department of Health Services Sanitary Inspection Report for school year 2019-2020 – Attachment 6.1
2. Resolved to approve Metro Fire and Safety, Inc. as the lowest priced bidder to conduct the Fire Sprinkler Systems Annual Inspection for the 2019-2020 school year – Attachment 6.2
3. Resolved to accept the Report of Obstruction Investigation and Internal Condition of Fire Protection System Piping 5 Year Inspection conducted by Cintas Fire Protection – Attachment 6.3
4. Resolved to approve the Aqua-Mist Installation at no cost to the Moonachie School District, pending the obtaining of all necessary permits. Mr. David Vaccaro added the permits will be supplied by the Borough of Moonachie at no cost to the school district.

- Motion: Edmond Monti  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Motion Approved.
7. Old Business None.  
 Motion:  
 Seconded:  
 Action taken:
8. New Business None.  
 Motion:  
 Seconded:  
 Action taken:
9. Information Items  
 Mr. David Vaccaro announced that October will have only one Board of Education meeting to be held on October 15.
10. Discussion Items None.
11. Public Comments  
 Open: 6:41 p.m.  
 Closed: 6:44 p.m.  
 Lisa Cook of 54 Diamond Way, Moonachie, requested a copy of the discipline policy for both students and staff as well as the dates the policies were board approved. Mr. David Vaccaro asked if she had any prior discussions with the Superintendent regarding her concerns and she replied that she had met with Dr. Ponds. Mr. Vaccaro asked if her concerns were addressed to her satisfaction to which she replied no. Mr. Vaccaro and Dr. Ponds responded that they would review her request and send her the appropriate items. Ms. Cook stated she would also be sending the Board Office a letter requesting a meeting in closed session.
12. Adjournment at 6:48 p.m.  
 Motion: Matthew Vaccaro  
 Second: Edmond Monti  
 Action Taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia  
 Board Administrator/Board Secretary